



COLORADO

Department of
Regulatory Agencies

Public Utilities Commission

Telecom Section
1560 Broadway, Suite 250
Denver, CO 80202

Joshua B. Epel, Chairman
Pamela J. Patton, Commissioner
Glenn A. Vaad, Commissioner
Doug Dean, Director

Barbara J. Kelley, Executive Director
John W. Hickenlooper, Governor

Wednesday, February 4, 2015

RE: In the matter of the filing of year 2014 annual reports in accordance with rules 4 *Code of Colorado Regulations* (CCR) 723-2-2006(a) for Competitive Local Exchange Carriers (CLECs), Emerging Competitive Telecommunications Service Providers, and Registered Toll Resellers providing telecommunications services in the state of Colorado.

To: All Competitive Local Exchange Carriers (CLECs), Emerging Competitive Telecommunications Service Providers, and Registered Toll Resellers providers

In accordance with Rule 2006(a) of the Commission's Rules Regulating Telecommunications Providers, 4 CCR 723-2, each carrier over which the Commission has jurisdiction is required to file an annual report on or before April 30th for the preceding calendar year. The rules state that the annual report shall be filed on forms prescribed by the Commission and requires that regulated carriers file any additional reports specified by the Commission. Proceeding No. 15M-0051T is the proceeding for 2014 annual reports. Please file your Annual Report forms in this Proceeding.

Each filing carrier shall also file a copy of Form DR 0525 with the Commission no later than April 30, 2015.

Please see Attachment A instructions on how to file the Telecom 2014 annual reports. All telecommunications providers must also file a copy of the report of gross regulated intrastate operating revenues required by the Colorado Department of Revenue, Form DR 0525. That form and other report forms may be found on the Commission's website at <http://cdn.colorado.gov/cs/Satellite/DORA-PUC/CBON/DORA/1251633823994>.

No utility may file annual reports confidentially. A utility may file a motion for highly confidential treatment for certain parts of their annual report. *See Rule 1101(c)*.

Please make sure to review and update the Utility contacts, specifically identifying a Commission designated agent. A Commission designated agent is a person upon whom service of process, notices, or orders may be made for the public utility. If this individual is not located in the state of Colorado, please identify a *second* Commission designated agent that is located in the state of Colorado. It is highly recommended that at least one of the Commission Designated Agents be a company employee since this will be the contact for any future notifications of annual reports, Colorado High Cost Support Mechanism (CHCSM) filings, etc.



The Commission designated agent is distinct from any agreement of a utility to accept service through the Commission's E-filing System.

It is the responsibility of the utility to maintain information on file with the Commission for the person(s) designated as Commission designated agent(s) and other designated contacts (40-5-106). Information on file will be relied upon until it is updated by the regulated entity in writing, under oath.

In accordance with § 40-7-106, C.R.S., every officer, agent, or employee of any public utility who violates or fails to comply with or who aids or abets any violation by any public utility of, among other things, any order, decision, or rule of this Commission, commits a Class 2 Misdemeanor and may be subject to penalties, including without limitation, penalties set forth in § 18-1.3-501, C.R.S. Utilities that fail to file the required annual reports can be subject to a decision that levies fines or requires any other corrective or remedial action which the Commission deems appropriate.

A utility may file a motion for extension of time to file its annual report with the Commission. The motion may be granted for a period not to exceed 30 days if good cause is shown why the utility is unable to comply with the April 30, 2015 deadline. Such motion shall not include a request for extension of time to file Form DR 0525. Motions for an extension of time have been referred to an Administrative Law Judge for disposition.

A handwritten signature in cursive script that reads "Doug Dean".

Doug Dean
Director
Public Utilities Commission
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